



AN EARLY COLLEGE DISTRICT

# BROWNSVILLE

INDEPENDENT SCHOOL DISTRICT

## VOLUNTEER REQUIREMENTS

The Texas Education Code, 22.053, (b) defines a school district volunteer as “**a person providing services for or on behalf of a school district, on the premises of the district or at a school-sponsored or school-related activity on or off school property, who does not receive compensation in excess of reimbursement for expenses.**”

Volunteers, chaperones on all school sponsored trips, booster club members, and PTA/PTO members need to fill out a volunteer application if they will have contact with students or will volunteer during school hours.

Anyone interested in serving as a BISD school volunteer for the 2022-2023 school year must do the following:

- ▶ Submit a completed, on-line volunteer (campus clearance) application including a criminal history release form. Applications are available at <https://www.bisd.us/departments/curriculum-instruction-human-resources/human-resources/hr-new-page>
- ▶ A Social Security Number may be requested in order to verify criminal history records. District Policy GKG (Legal) requires a criminal history record of all prospective school volunteers.
- ▶ Provide evidence of identity with the application and a copy of a valid (unexpired) Texas Driver's License, state issued ID, United States Passport, U.S. military card or draft record, or Alien Registration Card (with picture) to the campus parent liaison.

Once volunteers meet these requirements, the campus administrator or parent liaison will receive an “Authority to Report to Volunteer” which allows the volunteer to begin service.

**Volunteers must not report for service until an “Authority” has been issued.** Volunteer applications are valid for only one year. Volunteers from the last school year must renew their applications for the 2022-23 school year. Those who have registered for an on-line employment application must use the same user ID and password to access the campus clearance application or call (956) 548-8051 for assistance in the registration process.

Note: Those who are not cleared to volunteer can attend meetings/parent conferences but cannot stay on campus to volunteer.

For questions, call the Human Resources Department at **548-8051**.



UN DISTRITO DE UNIVERSIDAD TEMPRANA

DISTRITO ESCOLAR INDEPENDIENTE DE

**BROWNSVILLE**

## REQUISITOS PARA VOLUNTARIOS

**E**l Código de Educación del Estado de Texas, 22.053, (b) el cual define a un voluntario de una escuela de distrito como **“una persona la cual brinda sus servicios para o de parte de una escuela del distrito, en instalaciones del distrito o en una actividad patrocinada por o relacionada a alguna escuela dentro o fuera de algún plantel educativo, y el cual no recibe indemnización adicional por encima del reembolso de gastos.”** Voluntarios, chaperones de todos los viajes patrocinados; miembros de (Booster Club) y PTA/PTO necesitarán llenar una solicitud para voluntario si van a tener contacto directo con los estudiantes o si serán voluntarios durante las horas de escuela.

Cualquier persona interesada en brindar sus servicios como voluntario de escuela de BISD para el año escolar 2022-2023 debe cumplir con los siguientes requisitos:

▶ Llene a cabo una aplicación del voluntario a través de la internet incluyendo una forma de autoridad para obtener su historial de antecedentes penales. Las aplicaciones están disponibles en el sitio de internet

<https://www.bisd.us/departments/curriculum-instruction-human-resources/human-resources/hr-new-page>

▶ Su número social podría ser pedido para verificar archivos de antecedentes penales. La póliza del distrito GKG (Legal) requiere un historial de crimen para todos los voluntarios prospectivos de la escuela.

▶ Proporcionar pruebas de identidad con su aplicación y una copia de su licencia de conducir válida otorgada por el estado de Texas, ID (Identificación otorgada por el estado de Texas), Pasaporte de los E.U., Cartilla Militar o Tarjeta de Residente con foto.

Una vez que los voluntarios cumplen con estos requisitos, el administrador o el encargado de los padres voluntarios recibirá una “Autoridad para Reportar como Voluntario” que permite el voluntario empezar su servicio. **Los voluntarios no deben reportarse para dar servicio hasta que obtengan la “Autorización”**. Las aplicaciones del voluntario son válidas para sólo un año escolar. Los voluntarios del último año escolar deben renovar sus aplicaciones para el año escolar del 2022-23. Aquellos que se han registrado en el sistema de aplicación de empleo a través de la Internet deben usar la misma identificación de usuario y contraseña para ganar acceso a la aplicación de autorización. Llame a (956) 548-8051 si usted requiere asistencia en el proceso de registración.

Aviso: Aquellos que no son autorizados como voluntario pueden asistir a reuniones y juntas de padre de familia pero no pueden quedarse en la escuela como voluntario.

Parapreguntas, llame a la Oficina del Departamento de Recursos Humanos al **548-8051**.

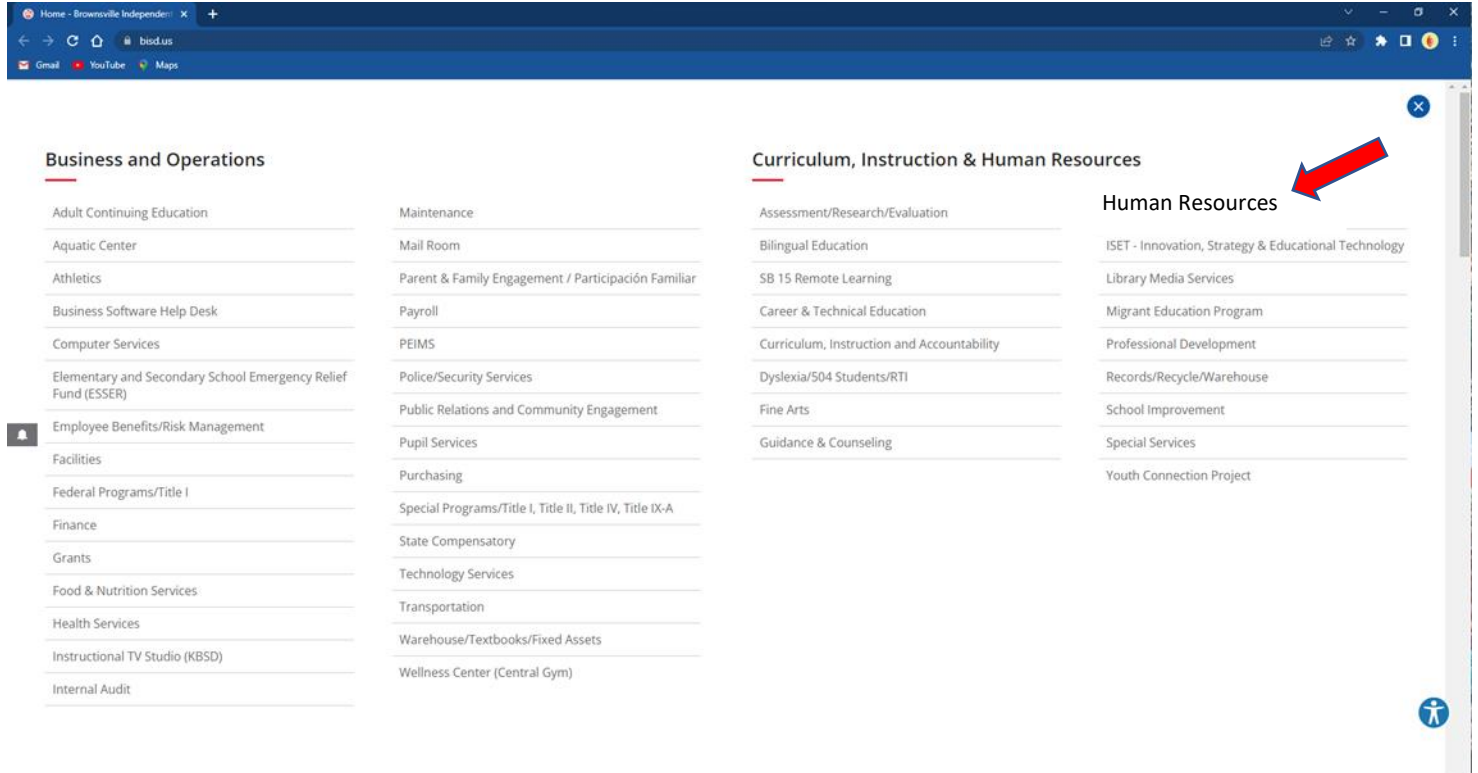
# CAMPUS VOLUNTEER APPLICATION "CAMPUS CLEARANCE"

Go to [www.bisd.us](http://www.bisd.us)

Click on Departments



Click on Human Resources



## Click on Campus Clearance

Human Resources - Brownsville | x +

bisd.us/departments/curriculum-instruction-human-resources/human-resources

DISTRICT WEB MAIL EMPLOYEE ONLINE POLICY SCHOOLS DEPARTMENTS SEARCH

AN EARLY COLLEGE DISTRICT  
**BROWNSVILLE**  
INDEPENDENT SCHOOL DISTRICT

About Students and Parents News and Events Join our Team Enroll at BISD COVID-19

### In This Section

- Home Page
- Forms
- Apply with BISD
- Substitutes
- Calendars and Events
- Campus Clearance**
- Medical Information
- Compensation
- Evaluations
- Links
- Ombudsman/Mediation Process
- Teacher Incentive Allotment
- Staff
- COVID-19

## Human Resources

The Human Resource Department is committed to providing high quality service in all Human Resource operations with integrity, responsiveness, and sensitivity to the employees, applicants of Brownsville ISD, the community, and our students, by assessing their changing needs and serving as a source of information and expertise while continuously improving Human Resource programs that promote and support the Brownsville ISD vision.

**Employee Records - Use link below to view your Employee Record/File & submit forms**

- Sign electronic documents in your Tasks (Contract, Letter of Assurance, Employee Handbook Acknowledgement Form etc.)

## Click on Campus Clearance Application

Campus Clearance - Brownsville | x +

bisd.us/departments/curriculum-instruction-human-resources/human-resources/hr-new-page

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## Campus Clearance

### Application

DO NOT APPLY FOR A DIFFERENT CLEARANCE ON THE SAME DAY

[English](#) | [Requisitos en español](#)

### Campus Clearance Application

**School Volunteers/Accompanying Parents**  
Must provide copy of their valid unexpired Texas issued DL or I.D., US Passport, US Military Card or Resident Card to the Campus Parent Liaison of the school you'd to volunteer/accompany to start processing your application. [GO TO INSTRUCTIONS & APPLICATION](#)

**Voluntarios/Chaperones**  
Deberán proporcionar una fotocopia de su licencia de conducir o identificación válida otorgada por el estado de TX, Pasaporte de los E.U., Cartilla Militar o Tarjeta de Residente con foto a la persona encargada de Padres Voluntarios en la(s) escuela de su preferencia para iniciar el proceso de su aplicación.

**Home Health Nurses (Fingerprint Required)**  
All Home Health Nurses are required to bring a copy of a valid unexpired Texas issued ID at the time the authority is picked up. You must pick up the authority at the Human Resource Department prior to reporting directly to any campus. Most applications will be processed within one week after submitting the application. [GO TO INSTRUCTIONS & APPLICATION](#)

### Application Instructions

If you have not applied online previously, start as a "new user". If you have applied online before, start as "have already applied". Remember your password is case-sensitive.

\*All Campus Clearance applicants that have registered for an employment application must use the same user id and password to access the campus clearance application or contact us for assistance in the registration process at 956 548-8051. \*New applicants who

On the Search Box type in Campus Volunteer

Username  Password  Sign In English | Hire Home | Bisd Home | Current Employee | Admin | Help

**BROWNSVILLE**  
INDEPENDENT SCHOOL DISTRICT

Job Listings FAQ

**Welcome**

To begin a new application, choose a job from the available listings below.

Use the links below to filter by Job Type.  
Click here for [Certified Jobs](#)  
Click here for [Classified Jobs](#)  
Click here for [Other Jobs](#)

After you submit your application, you will receive a statement that your application was successfully submitted. Your information will be saved allowing you to return at any time to check the status of your application or submit additional applications.

Need help? [Click here for applicant chat support](#) or call the following number for support 1-877-974-7437

**INTERNAL Bisd EMPLOYEES ONLY** - Create an account to identify yourself as an internal applicant in order to view internal positions. Click "Current Employee" on the upper right hand corner. If you already created an account and would like to change it to internal, log in and click "Account Settings" at the top of the page. On the right-hand side of the page, you should see the "Account Type" section. Select "I am a Current Employee" to change your external account to internal.

**Menu**

[Sign Up for Job Alerts](#)  
[View Job Listings](#)  
[I forgot my Username or Password](#)

**Job Listings**

Search

Type any part of the Job Title, Job Type, or Job Location to Search

Job Title	Posting Date	Type	Location	
<a href="#">Special Education Inclusion Teacher Pool - Middle School 2022-2023</a>	08/02/2022	Certified	BROWNSVILLE ISD	<a href="#">Apply</a>
<a href="#">Special Education Inclusion Teacher Pool - High School 2022-2023</a>	08/02/2022	Certified	BROWNSVILLE ISD	<a href="#">Apply</a>
<a href="#">Retired Secondary School Coaches - Part-time - (Coaching Supplemental Duty Pay) 2022-2023</a>	08/02/2022	Certified	BROWNSVILLE ISD	<a href="#">Apply</a>

Click on the Apply Button

Username  Password  Sign In English | Hire Home | Bisd Home | Current Employee | Admin | Help

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Type any part of the Job Title, Job Type, or Job Location to Search

Job Title	Posting Date	Type	Location	
<a href="#">Campus Volunteer 2022-2023</a>	07/01/2022	Other	HUMAN RESOURCE DEPARTMENT	<a href="#">Apply</a>

Click on Apply for this Position

Job Listings    FAQ

### Campus Volunteer 2022-2023

Job Description  
Volunteer as a parent/organization for campus students.

Primary Location: HUMAN RESOURCE DEPARTMENT  
Salary Range: Per Hour  
Shift Type: Full-Time

**Apply Now**  
**Apply for this Position**

Applications will be accepted  
Friday, July 1, 2022 12:00 AM -  
Wednesday, May 31, 2023 11:59 PM  
(Central Standard Time)

[Print Job Posting](#)  
[Download Job Posting](#)

[Share It](#) [Tweet](#) [G+me](#)

### Tell a Friend

Do you know someone who should apply for this job? Send this job posting to him or her! We'll send an email and include the job details and a link to this posting.

Recipient's Name:

Recipient's Email:

Your Name:

Your Email:

Send me a copy

If you have never applied before go to the **Create New Account and Apply**

Username  Password   [English](#) | [Home](#) | [BISD Home](#) | [Current Employees](#) | [Admin](#) | [Help](#)

## BROWNSVILLE INDEPENDENT SCHOOL DISTRICT

Job Listings    FAQ

### I am a new applicant.

Apply now using our online job application system.

Once you've created an account and submitted an application, you will be able to return to your account at any time to check your application status, interview schedules, locations and more.

When you have completed your application, you will be given a confirmation number. Please keep this in a safe place for future reference if you have questions about your application.

**Create New Account and Apply**

### I already have a Hire account with Brownsville Independent School District.

Enter your username and password and the system will retrieve your previously submitted applications and data.

Username:

Password:

[I forgot my Username or Password](#)

### I want to transfer my account.

You may have an application on file with another TalentEd Hire District or Institution.

Enter your email address and password for another district or institution below, then select the state for the previous district or institution. We will then attempt to match your account and import that information to Brownsville Independent School District.

Email:

Password:

State:

1900 Price Road  
Brownsville, Texas 78521  
Ph: 956.548.8000  
Fax: 956.574.6497

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and/or its affiliate(s)

**After you submit your application to Volunteer:**

1. Report to the campus or department you applied for and the Parent Liaison/Office Staff will make a copy of your ID/License to submit to Human Resources along with the Campus Clearance Approval slip signed by the Campus Principal.
2. The background check will be conducted and the Campus Parent Liaison will be sent a copy of your Authority to Volunteer form if approved.

Thank you for your interest in Volunteering in BISD!